THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

TELEPHONE (754) 321-4200

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December 5	5, 2017 Signature on File	For Custodial Supervisor Use Only		
		Custodial Issues Addressed		
TO:	Tonya Frost, Principal Bayview Elementary	Custodial Issues Not Addressed		
FROM:	Dan Meyer, Project Manager Environmental Health & Safety Department			
SUBJECT:	Indoor Air Quality (IAQ) Assessment			

On December 4, 2017, I conducted an assessment at **Bayview Elementary School.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ Assessment did not identify any existing conditions significantly impacting IAQ or presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to allergens and / or conditions noted during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of any item/s identified and noted in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

DM:smn Enc.

cc: Sam Bays, Director, Maintenance Operations Shelley Meloni, Director, Pre-Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Greg Neiman, Area Supervisor, Zone 1 Kurt Wirz, Area Manager Trades Gerald Devio, Supervisor II Custodial Benjamin Osborne, Supervisor II Custodial Mark Murray, Supervisor II Custodial Broward Teachers Union Federation of Public Employees

IAQ Assessment						
Bayview	Elementary Evaluation Dat	December 4, 2017	Time of Day 10:00 AM			
outdoor Conditions Temper	ature 79.1 Relative	e Humidity 63.1	Ambient CO2 397			
		Range CO ² % - 60% 798				
Noticeable Odor No	Visible water damage / staining?	Visible microbial growth?	Amount of material affected			
Ceiling2' X 4' Lay inWallsDrywallFloor12" x 12" Vinyl	Yes No No	No No	1 tile			
Ceiling Clean Yes Walls Clean Yes	HVAC Supply Grills Clean	Yes	HVAC Return Grills Clean No			
Flooring Clean Yes	Inside of Supply Duct Clean	Yes	Inside of Return Duct Clean Yes			
Room Surfaces Yes Clean	Ceiling at Supply Grills Clean	Yes				
Trash Removed Yes	Exhaust Fans Working	Yes	Unapproved Chemicals / Cleaners in Room No			
Signs of Pests No Room Cluttered No	Drain Traps Wet Food if Stored in Room is in Sealed Containers	Yes	Air Fresheners No in Room			
Mechanical Equipment Location	FISH #221		Mechanical Room Clean No			
Filters Installed Properly	s Filters Clean	No	Inside of HVAC Unit Clean Yes			
Condensate Pan Clean Yes	Cooling Coil Clean	Yes				
Fresh Air Intake Location Pollutant Sources Near Air Intake	Thru exterior wall No	▼	Fresh Air Intake Free of Obstruction Yes			
Observations						
•	to be replaced. Previous roof le I room need to be cleaned - no	-	r grills need to be cleaned.Filters			

Corrective Actions to be Completed by Site Based Staff

Remove and replace stained ceiling tile	▼	
Clean HVAC Return Grills	▼	
Remove and replace A/C Filters	▼	
Remove items stored in mechanical rooms	▼	
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	▼	
	▼	
	▼	

Corrective Actions to be Completed by PPO

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